



PanReac
AppliChem
ITW Reagents

WE ARE HIRING

We are looking to strengthen our IT team with immediate effect with an

ERP Administrator & Service Coordinator (m/f/d)

The job holder will be responsible for the services provided to the company by the IT department, in particular services related to data analysis and the SAGE 100 ERP system.

What skills do we need?

AS ERP SAGE 100 CONSULTANT (in connection with the support of third-party providers)

- Competence in the ERP SAGE 100 and in the workflows used
- Project planning and implementation
- Advising departments on the optimization of workflows in the ERP system and its implementation
- Training and creation of documentation, work instructions and operating instructions for the processes, programs and ERP modules
- Fault management, troubleshooting and problem analysis in ERP

AS SQL-SERVER DATA ANALYST:

- Conception and creation of analyses and reports for internal departments
- Performing data imports and data manipulations with SQL
- Creating database queries, preparing and providing results
- Maintenance and adaptation of database content
- Provision of product and price information from the SAGE ERP system and the catalog database

AS SERVICE COORDINATOR:

- Main responsibility for the provision of the assigned services
- Know the resources, suppliers, players and processes that keep these services running
- Maintain a complete description of all assigned services and document the components and associated procedures
- Main point of contact for service users and facilitate communication between all stakeholders involved
- Ensuring that all services continue to be provided in the event of absence by appointing a replacement service coordinator or by using a supplier
- Acting as project manager for projects that run for assigned services
- Internal training of employees in IT applications

CONTACT US AT

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ITW

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Your profile:

- University degree in computer science, qualification as an IT system administrator or equivalent
- Very good knowledge of hardware and software systems
- Relevant experience with ERP systems (SAGE 100 is an advantage)
- Excellent time management and organizational skills
- Ability to work independently and in a team
- Very good knowledge of English

Our offer:

- A great career opportunity in an international environment
- An attractive compensation package, including additional vacation days, special payment and company pension scheme
- Flexible working hours
- Possibility to work mobile

Are you interested in working for a globally expanding company?

We look forward to receiving your application at juliane.puehler@itwreagents.com

We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race/ethnicity, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, age or any other legally protected status.

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